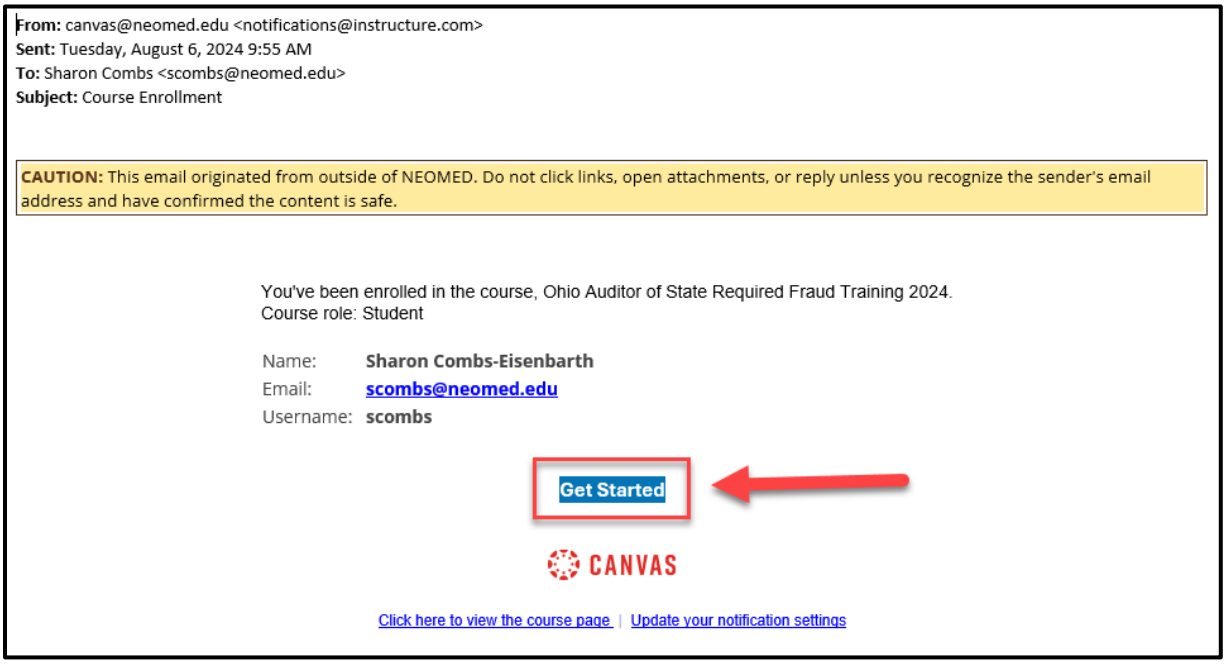
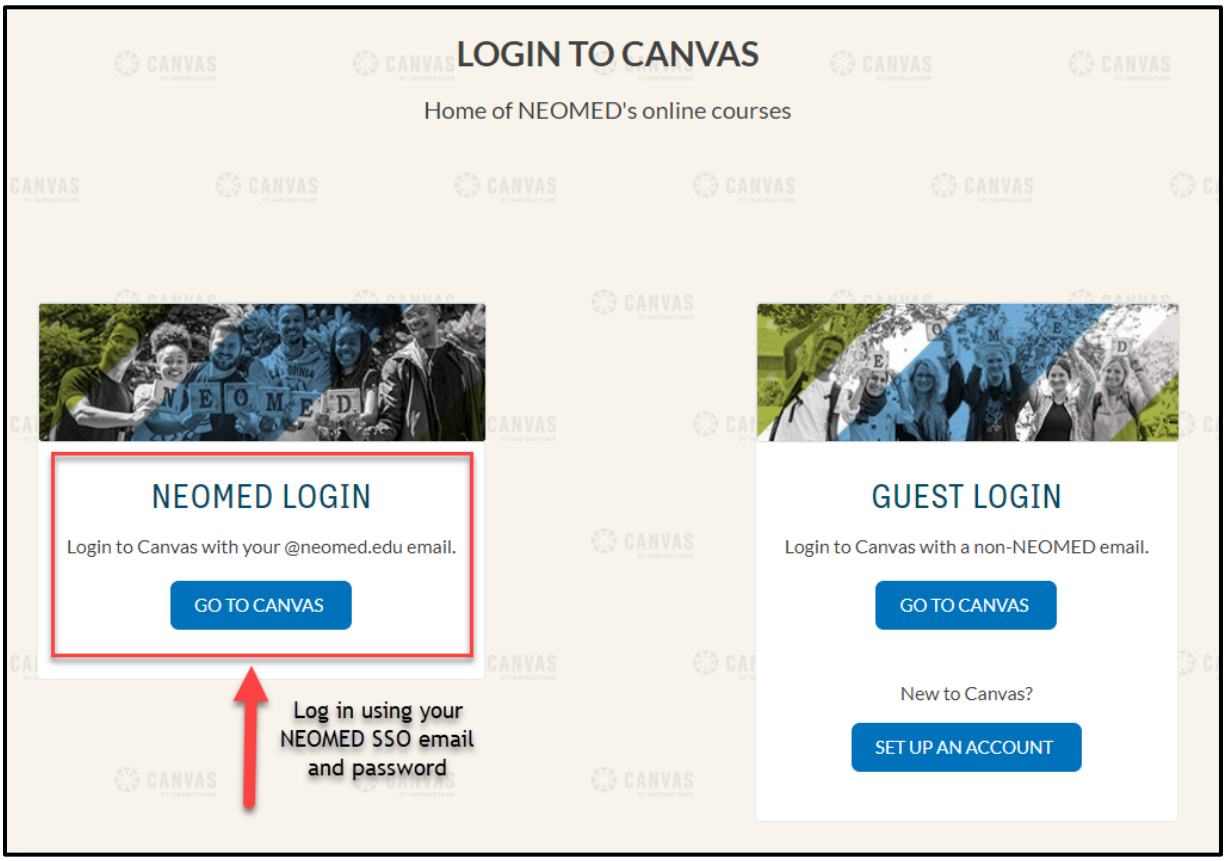
Canvas Basic Getting Started Instructions:

Each participant will receive an email from canvas@neomed.edu
You may click **Get Started** and this will take you directly to the course where you will accept your course invitation OR you will be directed to the LOGIN TO CANVAS site to authenticate with your SSO credentials (email and password).

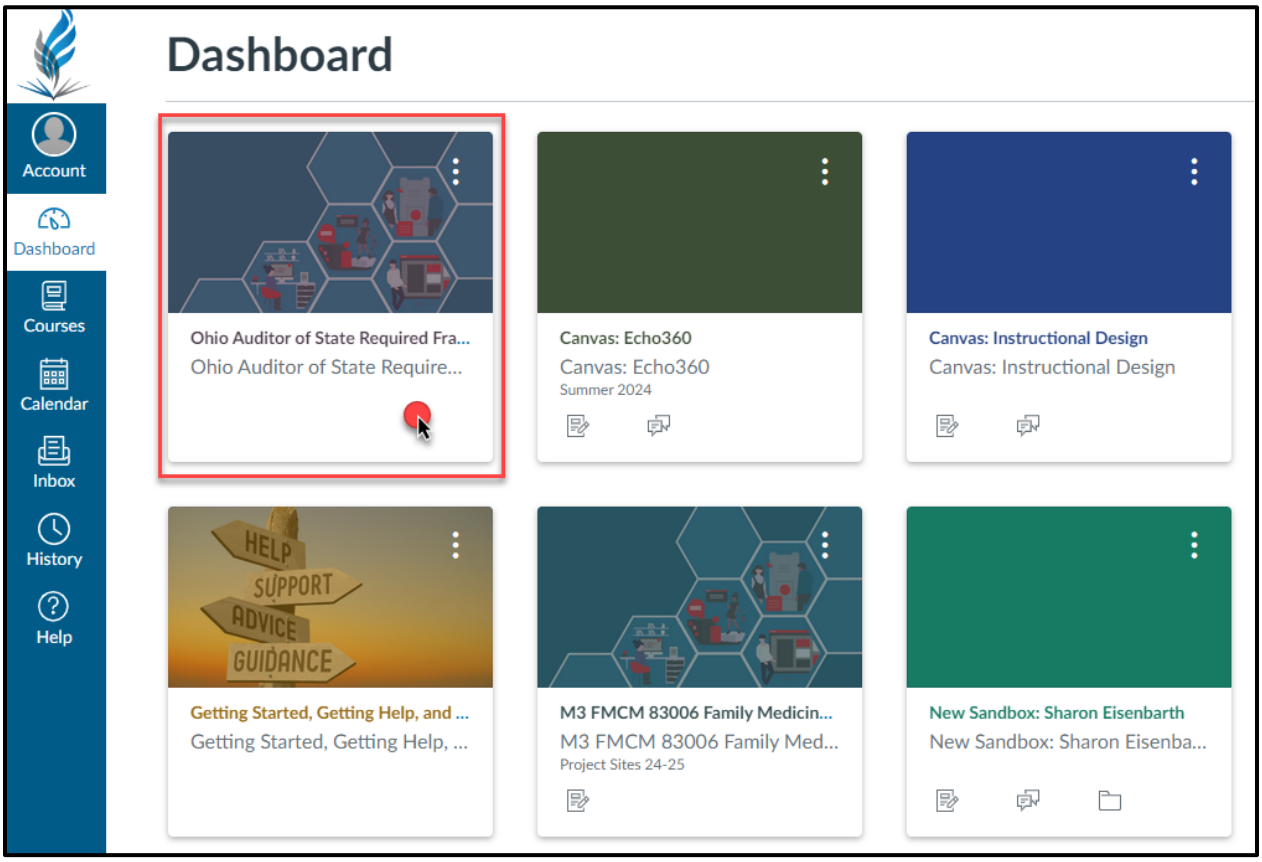


On subsequent visits to Canvas, please visit:
https://web.neomed.edu/web/ats/Canvas/discovery.html

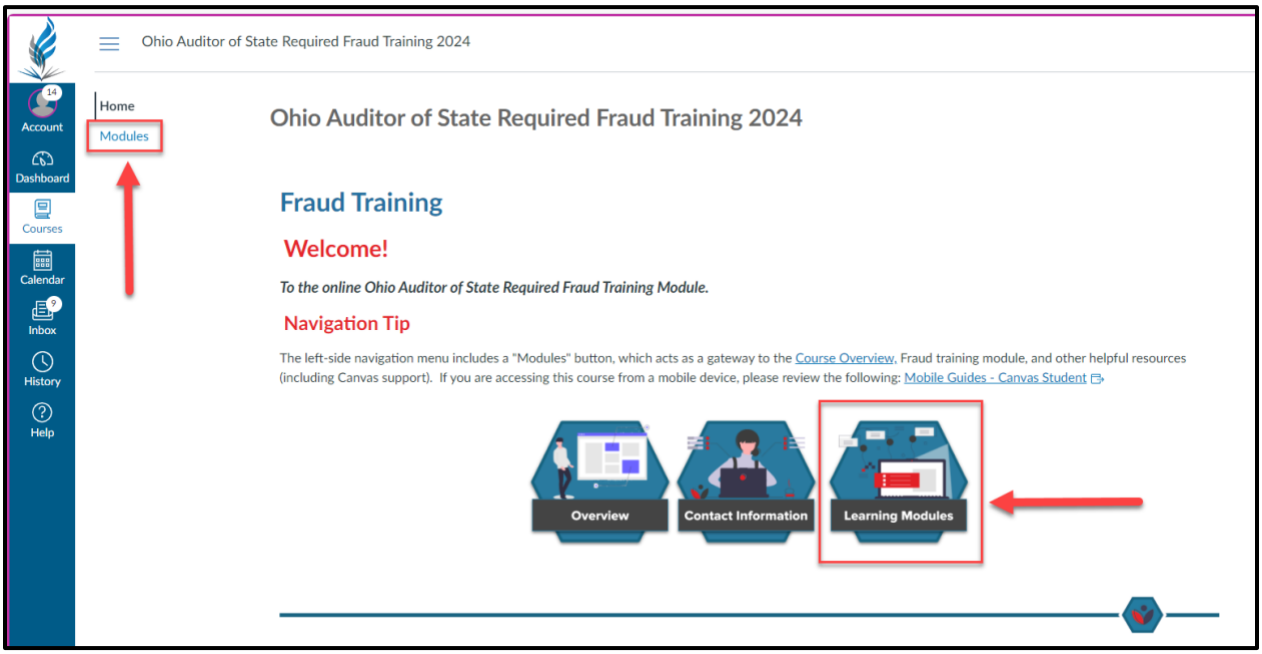


Please note the link from your invitation email will take you directly into the course, bypassing your Canvas dashboard.

On subsequent visits, when authenticating into Canvas you will land on your Dashboard. On the dashboard, click on the course tile to open the course and begin.



In the course site to begin training click on the Modules link in the course navigation bar **OR** the **Learning Modules** button on the home page.



Navigating the course:

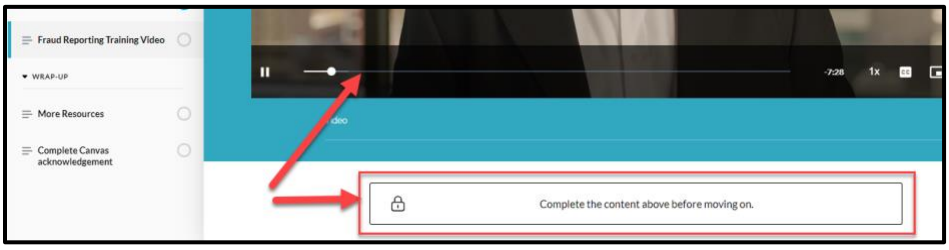
In the course you will need to navigate through the training presentation **and** Canvas module materials until you see a page confirming you have successfully completed the training.

In the Fraud Reporting presentation, the learners will need to scroll down and click the blue **"Continue"** button to keep progressing through the training materials until they are 100% complete **(1).**

When you have finished the presentation training materials, you will scroll to the bottom of the Canvas page and click '**Next**.' The course requirements are not complete until you submit the acknowledgement.

When finished scroll down to the bottom of the Canvas page **(2)** and click 'Next.'

Please note you **cannot** watch the video in 2x speed or scrub the video timeline to completion. Once you have watched the **entire video** you will see a Continue button.



IMPORTANT: If your acknowledgement does not release once you've completed the fraud training please refresh your browser. You are required to complete the acknowledgement form to complete this training.