

To help you prepare your nomination, we've provided the questions that will be asked for each award.

Olson/Blair Award for Administrative Excellence-

- During the previous year, share an overview of how the nominee exemplified Outstanding Administrative Leadership which has contributed to the betterment of NEOMED.
- Share a specific example(s) of how the nominee has demonstrated initiative as well as innovative techniques.
- Share a specific example(s) of how the nominee has demonstrated the ability to motivate and supervise others.
- Share a specific example(s) of how the nominee has demonstrated the ability to make critical judgments.

Glenn A. Saltzman Community Service Award-

- Share the nominee's contributions to community activities and/or examples of service to fellow citizens. Briefly explain how this has led to the betterment of the community.
- List the Community Organization(s) and/or Charity(s) that have benefited from contributions from the nominee. Be specific about roles, committees and/or projects where the nominee has provided or continues to provide support/service.

Mary Jane Kelly Award for Service Excellence-

- Detail examples of how the nominee has demonstrated a strong work ethic. Explain how this has impacted and/or been acknowledged by the nominee's department and/or the University
- How has the nominee demonstrated taking the appropriate initiative? Explain how this has impacted and/or been acknowledged by the nominee's department and/or the University
- Detail examples of how the nominee has maintained a strong service-oriented attitude. Explain how this has impacted and/or been acknowledged by the nominee's department and/or the University

Integrity in Higher Education Award-

- Provide specific examples demonstrating how the nominee has upheld a strong commitment to ethical leadership. Describe the impact of these actions on the nominee's department and/or the University and explain how they have been recognized or acknowledged.
- Provide specific examples of how the nominee has fostered effective decision-making, demonstrated strong leadership, and promoted accountability.
- Provide specific examples of how the nominee has fostered a culture of academic and personal integrity within the University.

Collaboration in Higher Education Award-

- Provide examples of how the nominee has built meaningful collaborations across departments or disciplines support and advance the University's strategic goals.
- Describe how the nominee embodies teamwork, practices shared leadership, and respects diverse voices and contributions across the University.
- Describe how the nominee has contributed to the strategic plan by promoting collaboration and connection among our employees.

Excellence in Higher Education Award-

- Describe the nominee's accomplishments in teaching, research, service, or administration, highlighting alignment with the University's priorities.
- Provide examples of the nominee's leadership or contributions to practices that strengthen academic quality or enhance operational effectiveness within the University.
- Provide examples of the nominee's contributions that reflect high performance, employee excellence, and institutional success, advancing the University's strategic priorities.

Each award will have a space to add any additional information that supports the merits of the nominee.